## DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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DATE: November 13, 2006 ACLA Letter No. 06-11

TO: All County Lead Agencies (ACLA)

SUBJECT: SUBSTANCE ABUSE OFFENDER TREATMENT PROGRAM –

FISCAL YEAR 2006-07 ALLOCATIONS

REFERENCE: Health and Safety Code Division 10.10 (Chapter 75, 2006 Statutes)

ACLA Letter No. 06-07 - Letter of Intent

ACLA Letter No. 06-09 – Application for Funds

ACLA Letter No. 06-10 - Allowable Expenditures and County Fund

Match

This letter transmits Fiscal Year (FY) 2006-07 allocation award amounts for counties that applied for funds under the Substance Abuse Offender Treatment Program (OTP). The applicant counties and amounts awarded are shown on Attachment A.

As a condition of receipt of funds under this award and the approved application, counties must adhere to the terms and conditions indicated in Attachment B.

Counties may expend OTP funds from the date of this letter, through November 30, 2007. Each county must submit quarterly invoices detailing expenditures of OTP funds and county matching funds. The Department of Alcohol and Drug Programs (ADP) will reimburse the county for 90 percent of approved expenditures. For allowable expenditures and county fund match, see ACLA Letter No. 06 -10. Any expenditure deemed unallowable will not be reimbursed.

Counties that did not receive their full requested amount are required to submit a revised OTP budget to ADP. The revised budget must be submitted using Part V of the OTP application (ACLA Letter No. 06-09).

ADP will monitor the rate of expenditure of OTP funds. If ADP determines that a county is not expected to spend the allocated OTP funds, ADP may notify the county that unspent funds will be reallocated to other counties.

OTP funds were allocated to counties for year one based on the percentage of offenders ordered to drug treatment that actually begin treatment (the show rate); the percentage of offenders ordered to drug treatment that completed treatment (the completion rate); population; and a percentage of total funds requested.



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The allocation formula developed by ADP is based on the following:

- Fifty percent (50%) of county requested amount
- Fifty percent (50%) on the show rate
- Fifty percent (50%) on the completion rate

To ensure a minimal level of funding to operate each county's program, ADP allocated each county fifty percent (50%) of the amount requested. The show and completion rates were applied (50% each) against county population. Population was used as a ratio with the two required factors to align allocation with county size.

Attachment C shows data factors used in the allocation: FY 2004-05 county show rates and completion rates, and the amounts counties requested in their OTP applications.

If you have questions, contact your SACPA county liaison or the Office of Criminal Justice Collaboration at (916) 445-7456 or <a href="mailto:SACPA@adp.ca.gov">SACPA@adp.ca.gov</a>.

Sincerely,

[Original Signed By]

MILLICENT GOMES
Deputy Director
Office of Criminal Justice Collaboration

Attachment A: OTP Allocation

Attachment B: Terms and Conditions for Receipt of Funds

Attachment C: Data Factors